

## **Port of Silverdale**

Minutes of Regular Meeting  
April 15, 2021

Due to the COVID-19 Virus and Governor Inslee's Proclamation 20-05 the meeting was being held virtually through the ZOOM application. The link to the meeting was posted on the Port's website – portofsilverdale.com.

### **1. CALL TO ORDER**

Commissioner Caleb Reese called the meeting to order at 6:00 PM. Also in attendance were Commissioner Ed Scholfield; Attorney Phil Best; Administrator, Theresa Haaland; Lee Knapp of TIKAR Services; Bridget Burke of Clam Island Rowing (CIR); John Bouck and Greg Jacobs of Kitsap Sailing Foundation (KSF); Hank Anderson; Marvel Hunt; Jim Knapp; Carla Larson; John Rork; and Sarmila Basu arrived at 6:55PM.

### **2. CONSENT AGENDA**

*It was agreed to approve the following Consent Agenda items as submitted: April Meeting Agenda; March 18, 2021 Regular Meeting minutes; March 25, 2021 Special Meeting minutes; April 1, 2021 Special Meeting minutes; Authorization for Electronic Transfer of Payroll Taxes #2021-04 to the U.S. Treasury in the amount of \$2,969.26; and the April 15, 2021 Voucher Approval for checks numbering 12703 through 12730 totaling \$44,163.29, which is attached to these minutes (motion by Scholfield; second by Reese; unanimous).*

### **3. SIGNING OF DOCUMENTS – Both**

Commissioners agreed to stop by the Port office individually tomorrow to sign documents.

### **4. UNFINISHED BUSINESS**

4.1. Commissioner District 2 Vacancy – Commissioner Hunt resigned for personal

reasons effective April 6, 2021. Commissioner Reese thanked former Commissioner Hunt for the time that he spent as Commissioner. It is unfortunate it didn't work out because he brought with him a new perspective to the Port, which was a compelling change and although not always comfortable, vital for growth. The vacancy announcement has been added to the Port's website, the Kitsap Sun has been notified and asked to possibly run an article. Since the Letter to the Editor didn't generate much interest last go around. Commissioner Reese said that he also had it announced at the April Central Kitsap Community Council (CKCC) meeting and will ask them to announce it during the May meeting as well. The deadline for applications is May 14<sup>th</sup>, with the final decision being made at the Port's May 20<sup>th</sup> Regular meeting.

4.2. Waterfront Center Predesign Project/Pump Station #3 – the contract with Patano is in place. The Interlocal Agreement between the Port and the County has been signed by all parties. Patano is having what they are calling a "kick-off" meeting with the County on April 23<sup>rd</sup> at 1:00PM. Commissioner Reese is planning to attend and asked Commissioner Scholfield if he wanted to attend, in which case he will call a Special meeting. Carla Larson asked if the public can listen in on the meeting. Commissioner Reese said that he wasn't sure as it is just a meeting with Patano and the County's architects, not officially a public meeting. Although if two Port Commissioners are present, then it will be a Special meeting for the Port. Commissioner Scholfield suggested that Commissioner Reese just plan to attend to avoid having to call a Special Meeting. Phil asked if he should plan to attend

the meeting. Commissioner Reese said that it would be a good idea for Phil to attend since he was involved in the creation of the Interlocal Agreement.

4.3. Recreational Conservation Office (RCO) Grants – if all goes as planned with the State’s budget the Port will receive a \$500,000 Aquatic Lands Enhancement Account (ALEA) grant with a required \$571,000 match for the installation of a new gangway to a new non-motorized float and will receive a \$1,000,000 Boating Facilities Program (BFP) grant with a required \$250,000 match to develop a design, dredge, extend a finger pier, install a gangway, and upgrade wiring, power pedestals and plumbing to the floating moorage facility. The State’s budget is due to be finalized the end of the month.

Phil reported that Sound Action is appealing the Pollution Control Hearing Board decision that upheld the Washington Department of Fish and Wildlife’s permit as issued. Phil explained that Sound Action had thirty days to appeal and on the thirtieth day they did just that. Once the last appeal trial is transcribed it will be sent to the superior court clerk and a new trial date will be set and then all parties will be notified. Apparently, the appeals review is very behind and probably won’t get to this appeal until sometime in the fall. We should know the trial date by the next meeting. Phil explained that this time there will not be any live testimony, as they only will use the previous trial records.

Art Anderson Associates (AAA) was unaware that the Port wanted to move forward with the design of the new non-motorized float without the grant money being secured. During the Special meeting with AAA it was mentioned

that they should move forward with the design. Phil said that once the State’s budget is set and we know for certain that the funding is secure then AAA should be tasked with creating the design. Commissioner Reese said that regardless AAA should provide the Port with the scope of work for the design, so that it can be approved which will allow AAA to move along with the design without having to wait.

A call from Washington Public Ports Association (WPPA) Senior Director of Environmental Policy, Gerry O’Keefe, was received. Mr. O’Keefe was getting the word out about the possibility of federal stimulus money being made available to Ports with shovel-ready projects. Mr. O’Keefe asked that if the Port had any upcoming projects, and if so, to send him an email with the projects title, brief description, estimated costs and estimated start date. From there he would add the project to the list. Information for the Boat Ramp Access Repair was sent to Mr. O’Keefe and he has since added it to the list. It was a very informal process. Commissioner Scholfield said that he had asked Tim to prepare a bid package in case the funding becomes available.

Bridget Burke asked if the sailors and rowers will be able to meet with AAA during the design phase of the new non-motorized float. She said that they are hoping to give a little more input. Commissioner Reese said that the Port does plan for the users to meet with AAA once it is to that point, but first the scope of work needs to be in place. He added that an effort will be made to include KSF and CIR representatives once the time comes. At this point, the funding is not yet secure. Phil said that he will make sure that the scope of work

includes meetings with the user groups during the design phase.

4.4. Moving the floating moorage facility to deeper water – AAA sent their scope of services dated April 12, 2021. *Commissioner Scholfield made a motion to approve Art Anderson Associates proposed scope of work dated April 12, 2021 for Marina Relocation Alternative Analysis for a total cost of \$7,035.* Discussion: Phil said that the scope of work doesn't really outline the details of the costs. Commissioner Reese said that it probably goes back to AAA's original agreement with the Port that outlined the hourly rates of personnel. This shows a firm fixed price of \$7,035 for AAA to come up with three relocation alternatives for the floating moorage facility. Commissioner Scholfield asked that the costs for all three alternatives be included. Commissioner Reese said that he thought that was included, but it isn't stated so yes that definitely is a must. *Commissioner Reese seconded the motion and added contingent upon the scope of work including the projected costs for each of the three alternatives. The motion carried unanimously.* Phil will be in contact with AAA.

4.5. County's Bayshore/Washington/Byron Street Project – Commissioner Scholfield said that he will send Phil pictures of the tree that was removed. Ceccanti paid \$2,536 to the Port for reimbursement of their electrical use of the Port's account. Electrical overages will continue to be monitored. Commissioner Scholfield explained that Ceccanti is not going to be totally gone from Port property by the April 30<sup>th</sup> timeframe as outlined in the Use of Port Property Agreement. An aerial view map of the area that they will continue to need to use was reviewed. The area includes the last

three vehicle/boat trailer stalls in the overflow lot and a portion of the grassy area.

Commissioner Reese said that the agreement was that they would be gone from Port property and sealcoat the Ports parking lots by April 30<sup>th</sup>. Commissioner Scholfield said that apparently there may be a construction easement for that area in place. Carla Larson said that she met with Steve, a County employee, down in that area and said it would be more like four parking stalls. Commissioner Scholfield said that it's just the two big tanks, which would use just three stalls.

Commissioner Scholfield said that he showed Jack with Ceccanti the aerial view map with the outline and Jack agreed. Ceccanti doesn't want to sealcoat the area until the construction material is gone so that the entire area can be completed at one time. It is unknown how long they will be using the area, but it is thought it will be through the summer which will affect Whaling Days. Phil asked if it will be a fenced-off area. Commissioner Scholfield said yes it will all be fenced and there will be about three to four feet between the fence and the County's pump station lot. Commissioner Reese said that if this area is not part of a construction easement, then the Port should pursue getting something in return from Ceccanti because this is beyond the original agreement.

4.6. Commercial Appraiser – Phil explained that he sent out a Request for Qualifications (RFQ) to fourteen candidates and received five responses. He sent out an email dated April 14, 2021 to the Commissioners that included the response RFQ's and an Appraiser Selection Report that he generated. He said that the commercial appraiser that the Port has used in the past has since retired. The County

uses the one located in the University Place area in Tacoma. Phil explained that it is important that the commercial appraiser holds a Member Appraisal Institute (MAI) accreditation. It is believed all the appraisers that responded are accredited. Phil suggested the Commissioners choose a few from the list and alternate who is used. Commissioner Reese said that he looked through all the responses and he liked Chad Johnson with SH&H Valuation and Consulting because he performed work for the County. Commissioner Scholfield said that he wasn't sure as he hadn't heard of any of them. Phil said that he did send the RFQ to a local commercial appraiser, Jo Schaefer, but didn't receive a response. Some of the five that responded have done work in Silverdale. Three of the responders are from the Tacoma area and the other two are from Bainbridge, so the distance isn't that much different. Phil said that he could ask a few to attend a ZOOM meeting to answer questions. Commissioner Reese said that he didn't think that would be necessary. He said that his personal thought is to go with Mr. Johnson. Commissioner Scholfield said that he was good with that pick. Commissioner Reese said that other than that one, he isn't really sure it's kind of a tossup as they all seem to have good accreditation. Phil said that they are all approved, so we can't go too wrong with any of them. He suggested that he contact the retired appraiser that the Port has used in the past and get his input. Commissioner Reese agreed and said as long as he doesn't have anything negative to say about Chad Johnson that is who will be used for the first appraisal and if the Port's retired appraiser has negative things to say about Mr. Johnson than we will use his recommendation.

#### 4.7. Port Programs

a. Sailing – John Bouck thanked Greg Jacobs for donating the trailer and Commissioner Reese for getting it in good working order. He said that KSF appreciates having it. On April 24<sup>th</sup> KSF will be hosting a small scrimmage and on May 15<sup>th</sup> a small regional event. The sailor training session is scheduled for May 22<sup>nd</sup> and 23<sup>rd</sup>. They have opened up the registration for the summer programs and are hoping everything goes as planned. Commissioner Reese explained that an adult individual stopped by the Port office this week asking about possibly using one of the sailboats. He said that he had a license. He was directed to KSF's website. Mr. Bouck explained that they have been focusing on the juniors at this time, but he agreed that anyone interested should be sent to the website and/or provided with his contact information.

b. Rowing – Bridget Burke thanked Commissioner Reese for changing the tongue on the CIR trailer. It was something she was wanting to do for a while, but just never got to it. Ms. Burke also thanked former Commissioner Hunt for all his work, support and effort that he placed in being a Commissioner and representing the Port. And thanks went out to Tim for helping CIR with a bilge pump problem they were having. Ms. Burke explained that the Juniors program is in full swing and there have been great reviews of the new coach. The first Masters row was this morning at 6:00AM. Ms. Burke explained that a couple weeks ago she was down picking up her son at the waterfront and witnessed a man coming off of the dock, who was obviously angry. He apparently was going out on the dock to fish, but was turned back because it is closed to non-boaters. Ms. Burke said that if anyone needed to fish, it was this guy. She asked if the dock is going to be opened to the public soon, since the County is now in Phase 3. Commissioner Reese said that this is on the Agenda under Facilities, but basically the Port

is just trying to follow the State and County's guidelines.

c. Trailers – Commissioner Reese completed the repair/upgrade to the trailer that was donated by Greg Jacobs. Thanks to all!

d. Canoe - Commissioner Reese thanked Ms. Burke for getting the canoe sold. It sold for \$50, which was deposited into the Port's account.

e. Numbering equipment – previously discussed.

#### 4.8. Facilities

a. Closure – Kitsap County is now in Phase 3 of the State's Safe Start Reopening. It was questioned if the dock would be opened to non-boaters. Commissioner Reese said that he thought the pier should remain closed to non-boaters because the Port has no control over people coming and going on it. Commissioner Scholfield said that the Pee-Wee Association has to track everyone. Phil asked if the Commissioners were sure that in Phase 2 tracking must take place. He likened it to going into Safeway, they don't track everyone that is coming and going in and out of the store. Mr. Bouck said that organized sports have more restrictions and suggested the Port look at what the County is doing. Commissioner Reese said that the one area of concern he has is the Port's narrow gangway. as there would be no way to have the recommended six-foot distance if an individual was heading up the gangway at the same time someone was heading down it and at the same time the Port is not equipped to insure everyone that uses the facility is wearing masks. It's different and not as open as a County park. Mr. Knapp asked how the boaters are being monitored. Commissioner Scholfield said that if they stay overnight, they fill out the moorage fee envelope and it has their information. Mr. Knapp asked about

those that just come for a few hours during the day. Commissioner Scholfield said that those individuals aren't monitored. Commissioner Reese added that the Port's surveillance video could be used to help determine the owners of those boats. He said that just because there have been a few complaints about the facility being closed to non-boaters, he doesn't see that as a legitimate reason to open back up. He has been watching the news and saw that the numbers of COVID19 cases are going back up again. Pierce County has recently been pushed back to Phase 2. Commissioner Scholfield suggested a different sign be posted at the head of the pier. The sign should state "Stop – Pier Closed to Non-boaters" and have it posted on the gate at the landside of the pier. Mr. Knapp said what about the number of groups that hang out in the boat ramp parking lot. He asked how that is different. Commissioner Reese said that his thought is that the pier and floating moorage facility is a limited area. Commissioner Scholfield said that the boaters are paying to stay at the Port and want to feel safe coming and going from their vessels. Mr. Knapp said that with this nice weather boaters will also be down in the boat ramp parking lot, passing individuals that are just hanging out and not following the social distancing guidelines with masks or keeping a six-foot distance. It was questioned how other Ports are handling this situation. Commissioner Scholfield said that most of them have locked gates. There is a Kitsap All Ports meeting scheduled for April 26<sup>th</sup> and this topic will be brought up then. Commissioner Scholfield added that if the County continues in Phase 3 through Whaling Days the pier is going to have to be limited to just boaters. He said that it was hard enough in 2019 with the overloaded crowd on the pier to watch the fireworks. Commissioner Reese said that for now the pier and floating moorage facility will remain closed and this will continue as an agenda item.

b. Olympic Outdoor Center (OOC) paid the Port \$1,090 to have TIKAR remove the shed from the pier. TIKAR removed the shed on March 30<sup>th</sup> and brought all the material up to OOC's Port Gamble location as directed by John Kuntz. In turn, OOC does not owe the monthly fee for April or May and basically the contract ended on March 30<sup>th</sup> once the shed was removed.

c. Preventative maintenance/facility cleanup – Commissioner Scholfield reported that last weekend he met with Lee and Tim and identified a number of items that need to be prepped for paint on the Port-owned buildings. Regarding the loose brick on the water-side porch of the 3215 Lowell Street building, Tim and Lee had some ideas about an epoxy to make the repair. Lee explained that they plan to tackle one building at a time for the paint prep and will include the porch repair.

It was determined that the madrona tree located between 9020 and 9004 Washington is in fact pushing the sidewalk and is creating a tripping hazard. *It was agreed to hire a company to remove the tree* (motion by Scholfield; second by Reese; unanimous).

Commissioner Scholfield said that there are new fixtures for the Port's restrooms. Commissioner Reese said that he will talk with former Commissioner Hunt as he was looking into getting an estimate from Sabelhaus West for the flooring in the restrooms.

Lee said that they are slowly picking away with the Port shop cleanup. They removed a pallet of trash last month.

Adding privacy strips to the fencing in the Port's staging area was discussed. Commissioner Scholfield asked what color should be ordered. It was agreed probably just the standard color, the same that is used over at the Pub should be adequate.

Commissioner Scholfield plans to post a new life jacket loaner station sign that he found in the Port's shop.

d. Port office – the Port's lease was up the first of the year. Gary Gartin of Bradley Scott has been in contact with Phil and those emails have been shared with the Commissioners for review. Commissioner Reese said that his concern is that they are planning to charge the Port an additional \$3,700 a year for the use of the staging area. They said that the Port didn't use it prior to CIR asking for permission to use it, but that was questioned as the Port had to remove items from the area to allow CIR to use it. Commissioner Scholfield said that the area was always used by the Port. Phil explained that although the Port may have used that lot, it was not part of the legal description within the lease. So, there was no contract to use it until CIR contacted Kerri Simons-Morkert and was given the okay to use the lot and it eventually was included within the lease. Commissioner Reese said that his thought is to not include that area within the lease, saving the Port \$3,700 a year and instead make the staging area across the street on Port property and fence it off with the privacy fencing so that it doesn't become an eyesore. It was agreed that if the Port doesn't continue to have use of the area on the side of the Port building, then the agreement with the adjacent neighbors will be void. Commissioner Scholfield said that the area across the street from the Port office that Commissioner Reese alluded to was used in the past as a staging area, but then the public complained about it looking trashy, so it would have to be figured out. Commissioner Reese said that the privacy fencing would hide anything within it. Commissioner Scholfield questioned what is currently being stored in the lot other than fencing. He said the fencing could be leaned up against the Port office building and still be within our leased area. Commissioner Reese said that his thought is to actually use that fencing to fence off an area

across the street from the Port office. Commissioner Scholfield replied that the lot across the street from the Port office is not very level and he wasn't sure how the fencing might look because of it. Commissioner Reese asked if the new figures to continue to rent the Port office were supposed to be approved at tonight's meeting. Phil replied saying that he had asked Mr. Gartin to provide him with the information in time for tonight's meeting to discuss it. It was suggested a counter offer be made in the amount of \$100 a month for the lot adjacent to the Port office. Phil explained that the Simons Family Trust overlooked the fact that they were supposed to contact the Port about a one percent increase per year. So, something to keep in mind is that the Port hasn't had an increase in the rent in over five years. Phil said that he will talk to Mr. Gartin.

At last month's meeting a motion was made to dispose of any unusable Port office equipment and/or material. Commissioner Scholfield said that he is aware that it needs to be done and that he will need Port office staff to help inventory it.

e. Boat launch handling pier is set to be put back in the evening of April 29<sup>th</sup>.

#### 4.9. Port Properties

a. Reduction in Rent – There was discussion about continuing the reduction in rent. Commissioner Reese said that he assumes the twenty-five percent reduction is continuing to help those businesses in need. It was reported that about four tenants continue to pay the reduced amount. Sarmila Basu, who rents from the Port, explained that it has really helped her business at Kitsap Art. They are currently opened at fifty-percent capacity, so not fully shut down anymore but still impacted quite a bit. *It was agreed to offer a twenty-five percent rent reduction for May to tenants that qualify* (motion by Scholfield; second by Reese; unanimous).

b. 3421 Byron/Bilingue – Lee reported that the roof repair has held as there has been no report of leaking.

c. 3423 Byron/Old Town Massage – the deck repair is complete.

d. 3425 Byron/Kitsap Art – the leak repair in the breezeway will be scheduled during warmer/dryer weather. Ms. Basu had sent the Port an email dated April 5, 2021, requesting the Port to paint the outside of the building and clean up the moss build up in the front parking lot. Ms. Basu sent another email dated April 10, 2021 adding one more request, the repair of the two stairs at the back entrance of the building as they are in bad shape. She added that the porch the stairs lead to isn't in the best shape either, but manageable. Commissioner Scholfield said that the repair of the stairs has been added to TIKAR's schedule. Lee said that the Byron Street buildings are the first on their list for the paint prep and work should begin within the next two to three weeks. Ms. Basu asked when the paint is scheduled. It was explained that it hasn't yet been scheduled. Kitsap Art is closed for two weeks from June 12<sup>h</sup> through the 28<sup>th</sup>. Commissioner Scholfield didn't think that was enough time to get it scheduled for that timeframe. Ms. Basu said that whenever it can be done, she would just need as much notice as possible to plan accordingly. Commissioner Reese said that he hasn't really looked at the paint on the buildings and questioned how bad it is. Commissioner Scholfield said that the paint on the south side is really in bad shape and needs to be repainted. Commissioner Reese asked if only the south side would be repainted. Commissioner Scholfield said that the entire buildings will be painted. Mr. Knapp cautioned that since a problem with the stairs has been reported, he would think it would be a priority to get it fixed to avoid any liability to the Port. Commissioner Scholfield said that there isn't more than a one percent lean on the steps, so

it's not a dire situation, but definitely needs and will be fixed. Commissioner Reese said that he will plan to go look at the buildings tomorrow and if it needs to be done then it should be done. Commissioner Scholfield said that he will put moss-out on the parking lot area in the front of the building this next weekend. Ms. Basu thanked the Commissioners for their consideration. She added that with the social distancing requirements they are in need, more than ever, of additional space. She asked the Commissioners to keep her in mind if anything becomes available.

e. 3332 Lowell/Monarch – Lee reported that the back deck repair is complete.

f. Paving – Lee explained that the permit requires a storm water design from a civil engineer. The last permit didn't require it because County personnel thought that the area was an easement, but it is actually County property which requires a storm water design. The County realized the error after the permit was already granted. Commissioner Reese said that the County should pave it then. Commissioner Scholfield said that the Port should pursue having the County turn the property over to the Port, since the Port owns the two adjacent properties.

g. Painting - Commissioner Reese said that he is one hundred percent behind maintaining the properties, but wants to make sure that all of the repairs are made prior to painting. Commissioner Scholfield said that he can bring paint samples to the next meeting, if it is thought the tenants should be able to choose the color. Commissioner Reese said we probably just want to stick with the current colors.

4.10. Small Claims – Mr. Gotschall came into the Port office and paid the \$2,183.00 he owed

the Port and was provided the Satisfaction of Judgment signed by Commissioner Reese.

4.11. Derelict WN3254NN – Lee reported that there was 180 gallons of gasoline onboard the boat. He contacted the County to determine if it could be disposed of at their site, but was told that they only accept up to five gallons of hazardous waste at one time. The County provided Lee with contact information for CleanEarth, a company that would accept it. Lee has since received an estimate from CleanEarth totaling \$2,169.60 and they required a signature for basically a contract for them to accept the material. Lee was hesitant to enter into the agreement before talking with the Port, since it is quite a bit of money. The Department of Natural Resources (DNR) derelict vessel removal program will pay ninety percent of all the costs and the material has to be disposed of properly. *It was agreed to authorize Lee Knapp of TIKAR Services to enter into the contract with CleanEarth for disposal of the hazardous waste from the derelict vessel WN3254NN estimated at \$2,169.60* (motion by Scholfield; second by Reese; unanimous).

4.12. Breaking Waves – when Commissioner Hunt was serving, he approached Breaking Waves personnel about the parking situation and he was told that they would be interested in further discussing the Old Town parking situation in general, but no one was in attendance at the meeting. Commissioner Scholfield said that the original occupancy permit showed twenty-eight parking spaces, but Breaking Waves has since expanded the outdoor seating leaving just twenty-three spaces. It seems the County is issuing occupancy permits without following up on the parking portion of the permits. Commissioner Reese suggested he and Port staff draw up a letter that he can hand deliver to them explaining the issue from the Port's perspective.



## 5. TABLED ITEMS

### 5.1. Port Facilities

- a. Department of Natural Resources (DNR)
- b. Benches

### 5.2. Benefits

## 6. NEW BUSINESS

6.1. Central Kitsap Food Bank sent a letter to the Port asking for donations to their Virtual Annual Auction. *It was agreed to donate one two-night free moorage gift certificate to Central Kitsap Food Bank's Virtual Annual Auction* (motion by Reese; second by Scholfield; unanimous).

6.2. Sound Publishing sent an email to the Port dated April 13, 2021 asking if the Port would like to advertise in a special insert they are publishing honoring our brave frontline heroes. It was decided not to advertise in the insert.

6.3. Boy Scout Troop 1540 sent a letter dated April 14, 2021 offering clean-up services during and after Whaling Days 2021 as they have in years past. Last year the event was cancelled due to COVID19. In 2019 the Port paid the Scouts \$800. It was agreed that the Port will continue to support the Scouts for their services, but since Whaling Days isn't certain to take place this year as the State and County social distancing guidelines may change and become stricter, it was decided to table this item until the August meeting at which time it will be determined if a payment is necessary and if so, the amount to be paid with payment authorized at the September meeting.

## 7. SAFETY/SECURITY

7.1. Safe Security supervisor, Jason, replied to an email to the Port dated April 8, 2021 explaining that they have noticed, because of the better weather, that the Port is getting busier. Jason instructed the daytime patrol to spend a little more time at the Port property on the better weather days. Commissioner Scholfield said that he plans to talk to Jason

about making sure that the Port Host is out and about on Port property, not just sitting in the Safe Security car, unless it is a very bad weather day. Currently, the daytime patrol is basically there via vehicle driving through showing their presence and exiting the vehicle if necessary. There are times that they do park in the Port's boat launch parking lot on the curbside, which sets a bad example to the public. Commissioner Reese said that Ceccanti needs to be asked to stack their material closer to the pier as it seems to be spreading out in the Port boat launch parking lot and with the nice weather we need as much open parking for boaters as possible.

Commissioner Scholfield asked Commissioner Reese to talk with Jack of Ceccanti if he gets a chance tomorrow. With the weather this coming weekend set to get in the 80's, it is really important to free up the area. Lee said that they will put out the "towing in progress" signs in the boat launch parking lot aimed at people parking their vehicles without trailers in the lot. Commissioner Scholfield thanked Lee and asked him to also put out cones. He said that there shouldn't be any cars down there. Towing will probably not actually begin until June when it gets really busy, but the signs are hoped to be a deterrent. Lee said that they will put out the signs Friday through Sunday.

## 8. PUBLIC INPUT

Mr. Knapp thanked Commissioner Reese for pushing to get the building off of the pier. Carla Larson agreed. She added that Whaling Days meetings are the first Wednesday of the month at 5:30PM via ZOOM if anyone is interested in attending, they can contact Gus Housen or Vicky Webb.

Commissioner Scholfield asked that Safe Security be reminded that the Port is wanting to hire a guard for the Port Host position again this year. Jason of Safe Security is aware of

the request and it is part of Safe Security's contract with the Port, so we are set.

**9. EXECUTIVE SESSION**

At 7:29PM Commissioner Reese announced that the meeting will be going into Executive Session for approximately thirty minutes to discuss property negotiations.

At 7:55PM the meeting returned to Regular Session. There were no attendees waiting to return to the meeting from the ZOOM waiting room.

*Phil was authorized to hire an appraiser to provide appraisals on the properties discussed during Executive Session and Phil was also authorized to make contact with the landowners of properties as discussed during Executive Session* (motion by Reese; second by Scholfield; unanimous).

**10. ADJOURN**

*At 7:57PM the meeting adjourned* (motion by Scholfield; second by Hunt; unanimous).

Approved:

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Commissioner

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Commissioner

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Commissioner