

Port of Silverdale Regular Meeting Minutes April 20, 2023

The Port meeting was held in person at the Port office and the public was also allowed to attend via Zoom. The link to the meeting was posted on portofsilverdale.com.

CALL TO ORDER

Commission Chair Caleb Reese called the meeting to order at 6:00 pm Others attending in person were Commissioner Ed Scholfield, Commissioner Doug Kitchens, Administrator Jennifer Olson Carla Larson, Gregg Jacobs, John Bouck, Marvel Hunt, and Bridgette Burke. Attending online via Zoom were Hank Anderson, Briene Wagner, and Henry Aus.

CONSENT AGENDA

Decided: The following Consent Agenda items were approved:

Agenda, March 16, 2023 Regular meeting minutes, Electronic Transfer of Payroll Taxes, Expenditures.

- (M/S/C- Kitchens/Scholfield All).

[Note M/S/C means Moved/Seconded/Carried, with commissioner named (or All)]

Public Input- Marvel Hunt would like Meeting Minutes emailed to her.

UNFINISHED BUSINESS

Waterfront Center Predesign Project – (Reese)
Funding options to be considered at a future meeting.

County's Pump Station #3 Project – (Reese)
County meeting on March 23, county presented some design ideas, they have gone ahead from where we were at the last meeting and have an almost complete design. Commissioner Reese will get a copy of the ILA to Tim Schermetzler to review and give the Port some options. Public is concerned that county will only involve them at the end of the design process when it's too late to change.

Commissioner Scholfield brought up that there is a neighborhood group near Barker Creek that was wondering if the county could trade the Pump Station Land area for the Gravel Pit area near Barker Creek on Tracyton Blvd.

Grants/Projects (Reese)

a. *non-Motorized floats* –

b. *Marina Relocation* –Should receive final drawings from Art Anderson next week. Commissioner Reese signed the JARPA Permit.

c. *Outer boundary marina expansion area* – No change.

d. *Dredge* – MSA working on bid documents, they will have Marc Horton review them before submittal, they are also going to work on a contract for dredging and Commissioner Reese will send it to the Attorneys for review.

e. *Current grants* – No update. Reese will be sending in invoices for reimbursement by June.

County's Bayshore/Washington/Byron Project

Status of drainage on Lowell Street nothing new to report at this time.

Programs -

a. *Sailing - Spring season* is in full swing. Reminder of the regatta here in Silverdale this weekend, April 22. We continue to plan for an opening day sailing activity on May 6. All are welcome and will do our best to get anyone who has interest in sailing out on the water.

Boat Yard. The fencing is greatly appreciated and makes access easier. We look forward to better organizing the boatyard when the public rental spaces are shifted.

Fleet. The new safety boat engine has been installed. The engine and installation was paid for by KSF. We put the new engine on the white boat which we use more frequently. The good engine from the white boat was put on the blue safety boat.

Schedule at Silverdale looking ahead a few months.

Regatta here in Silverdale planned for April 22
Opening day sailing celebration May 6.

Championship regatta in Silverdale planned for May 20-21

Start of summer programs July 10 (may shift earlier depending on school release)

On April 22, May 20th and 21st the sailing club would like to reserve spots E-J on the two outer finger piers and adjacent main dock space. After some discussion between Commissioner Scholfield and John Bouck (sailing) it was decided that the sailing club was going to make some reserve signs to hang on the cleats of E-J and M.

b. Rowing – Clam Island Rowing(CIR) Report April, 2023

Programs

a. **Masters Sculling** - continuing in the mornings, weather permitting

b. **Masters Learn to Row** - April 22, 25 and also classes in May and June

c. **Masters Spring Season** - Masters have been rowing since March 22.

d. **Juniors Rowing team** - 16 enthusiastic teens, practices 4 times a week.

i. New Coach Dave Gabel is assisting Ellen.

ii. The next regatta is on April 22 -23. CIR will be taking four boats to Lake

Stevens regional regatta. Kitsap Rowing Association will be trailering the boats to Lake Stevens.

iii. The boy's double came in 1st place at Rose City Regatta at Vancouver Lake last weekend.

2. National Learn to Row Day is June 3rd.

The public is invited to a CIR open house(boatyard) and can try rowing for free.

CIR past National Rowing Day has attracted 60+ people and has been a great event to gain new rowers.

3. Donation of Boston Whaler - CIR is donating Boston Whaler #2.

a. We will name this boat to avoid confusing it with our other Boston Whaler. We will inform you of the name when we have it.

b. A Port of Silverdale vinyl has been ordered. It should be on the boat by next week.

4. Selling - CIR would like to sell the Coho. We will be selling the Coho and not the motor. The Coho will go up for sale this week.

5. Selling - CIR is selling the laser. We have several people coming to look at it this weekend. We just

a need a break in the weather to get the boat on the water for the prospective buyers.

6. CIR - We were the photo of the day for ROW2K.com!

7. Boatyard was rearranged and is running smoothly. CIR would like to thank the Port of Silverdale for its support.

C. Boat storage area- Tikar graded area, will be adding some gravel. Commissioner Reese will work with John Bouck to get fencing where it needs to be.

Facilities (Tikar)

a. *Leveling docks* – Commissioner Reese will discuss how many floats are needed with Tikar.

b. (Scholfield) Sign on pier has been updated to 10 days maximum stay.

Whaling Days Motion to sign agreement with Whaling days as amended_- (**M/S/C- Kitchens/Scholfield All**)

Silverdale Rotary Duck Race Motion to sign agreement with Rotary - (**M/S/C- Scholfield/ Kitchens/All**)

Port Properties

a. *9004 Washington* – DRC will be out on April 30th, 2023.

b. *9004/9020 Washington* – Tikar working on getting handrail built. New furnaces were installed by Economy Air Systems INC.

c. *3215 Lowell* – (Kitchens)

Tenants would like hedges removed by door and more lighting. Commissioner Scholfield will have Ken Storm trim the hedges back and will have a new light fixture installed. Some tenants contacted Commissioner Kitchens wanting new doors and deadbolts added. It was decided that we would wait and see how the repairs look before replacing doors. Deadbolts were paid for by other tenants so if a tenant wants a deadbolt, it would be at there own

expense. They need to be keyed to work with The Ports Master key. Tikar has notified the Port they will not be charging us for labor on the break-in repair because of how long it has taken to get to it.

The county had a sewer back up into the basement of 3215 Lowell, Commissioner Scholfield will be getting the county to pay for cleanup.

d. 3423 Byron Street – Tikar to finish a little more painting.

e. 3245 Byron Street- Tikar will go over tomorrow to measure and talk with tenant about AC.

New Office Administrator- Administrator Olson introduced herself.

Strategic Planning of Port Organization - (Reese) on hold. Commissioner Scholfield mentioned that he had heard that Jim Knapp would be interested in becoming a Port employee to do maintenance.

SAFETY/SECURITY –Rumors of people from evicted homeless camp north of Waaga Way hanging out on Port Property. There has been a dark color sedan doing suspicious activities around old town.

PUBLIC INPUT

Pump station doesn't make sense. Every time there is a public meeting it is too late to make changes. Where is the public input?

While signing checks Commissioner Kitchens wanted to know why we were paying for the door that Bob Guardino broke? Commissioner Reese said he wrote the check for the door reimbursement because he was under the impression that Commissioner Kitchens was there when the door broke and it had broken on its own. Motion to delegate authority to Commissioner Kitchens to discuss the door with Bob Guardino and decide whether or not

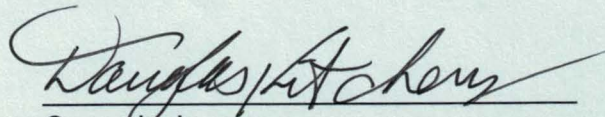
to pay for the door. - (M/S/C- Scholfield/ Reese/All)

ADJOURN – At 7:17 pm the meeting adjourned (M/S/C – Scholfield / Kitchens/All)


Next regular meeting - Thursday, May 18, 2023 @ 6:00PM – Port office

All Ports meeting – Monday, July 31, 2023 @ 6:30pm – Brownsville (5:00 Pm)

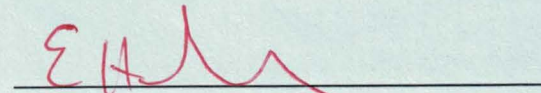
Approved:



Commissioner



Commissioner



Commissioner

VOUCHER APPROVAL

We, the undersigned Board of Commissioners of the Port of Silverdale, Kitsap County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$63,414.62 and from the General Fund, this 20th day of April 2023



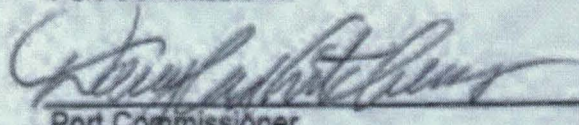
Auditor



Port Commissioner



Port Commissioner



Port Commissioner

Number	Name	Amount
13331	CALEB A. REESE	\$943.56
13332	DOUGLAS G. KITCHENS	\$117.94
13333	ED SCHOLFIELD	\$447.51
13334	JENNIFER L OLSON	\$2,543.02
13335	ASTOUND BUSINESS SOLUTIONS	\$296.95
13336	CASCADE NATURAL GAS	\$409.91
13337	BOB GUARDINO	\$245.10
13338	CALEB REESE -	\$13.25
13339	CRYSTAL SPRINGS	\$5.45
13340	ECONOMY AIR SYSTEMS, INC.	\$9,840.01
13341	ED SCHOLFIELD -	\$115.00
13342	HIS HANDS LAWN CARE & SERVICES	\$1,171.72
13343	KEN STORM	\$695.00
13344	KITSAP COUNTY PUBLIC WORKS	\$1,570.95
13345	LOWE'S	\$15.12
13346	MARINE SURVEYS & ASSESSMENTS	\$6,107.85
13347	POSTMASTER	\$354.00
13348	PUGET FENCE	\$7,414.68
13349	PUGET SOUND ENERGY.	\$557.20
13350	ROBEDEAU PLUMBING	\$600.60
13351	SAFE SECURITY	\$3,250.00
13352	SILVERDALE WATER DISTRICT	\$1,606.66
13353	SIMONS FAMILY LIMITED PARTNERSHIP	\$3,606.00
13354	TACOMA SCREW PRODUCTS	\$33.29
13355	TIKAR SERVICE, LLC	\$14,639.19
13356	VERIZON WIRELESS	\$181.88
13357	VISA	\$1,797.00
13358	WASHINGTON STATE DEPARTMENT OF L & I	\$280.15
13359	WASHINGTON STATE DEPARTMENT OF REVENUE	\$4,358.07
13360	WASTE MANAGEMENT - BREM AIR DISPOSAL	\$197.56