

Port of Silverdale Special Meeting Minutes

September 10th , 2025

The meeting was held in person at 9004 Washington Avenue NW.

CALL TO ORDER

Commissioner Rick Slate called the meeting to order at 4:03PM, others attending were Commissioner Caleb Reese; Elizabeth Hamre; Clayton LaFontaine(Damage Control Solutions);Marvel Hunt; and Carla Larson

AGENDA

It was decided to have a walkthrough with Clayton and then after that was done to have Elizabeth let the Commissioners know about anything that wasn't in the work contracted to Damage Control Solutions.

Work to still be completed by Damage Control Solutions

Main Room

Railing in front of Windows, Clayton will install railings if necessary for Occupancy Permit, Port will need in writing that they aren't necessary if they aren't going to be installed.

Chandelier still needs hung when it arrives.

Office 1

Window on East wall still to be replaced.

Office 2

Window on East wall still to be replaced.

Fix Baseboard not tight in NW Corner

Office 3

Paint touchup

Office 4

More trim around window on exterior

Caulk electric holes in flooring

Office 5

Caulk electric holes in flooring

Bathroom

Caulk electric holes in flooring

North facing Exterior door

Needs to be fixed so that it will close

Clayton agreed to fix and paint the top of the jamb between the Main room and the hallway, also to remove the DRC sign outside the front door.

Clayton said he will have this all done when the windows are installed, they arrive on September 19th so it will be after that.

Walk through for other work

Upstairs bathroom, water damage in ceiling from roof leak, Commissioner Slate will get JR Home Services to look at it.

ADA ramp and Siding after Clayton is done.

Doors at end of hall wants painted and locking locksets.(Rooms 4 and 5)

To do items-

Commissioner Slate- JR home services roof leak and holes by eave.

Commissioner Reese- Finnery Construction for painting doors.

ADJOURN – At 05:05 PM. the meeting adjourned

(M/S/C –Slate/ Reese/All)

Regular meeting – Thursday, September 18th, 2025 @ 6:00 PM – Port Office

All Ports Meeting – Monday, October 27th, 2025@ 6:30PM – Brownsville



Commissioner



Commissioner

Commissioner

Port of Silverdale Special meeting Notice

Meeting will be a walk-through of 9004 Washington Avenue with the
Contractor at 4:00 PM Wednesday September 10th , 2025

Posted 9/5/2025 6:15 PM

A handwritten signature in black ink, appearing to be a stylized 'R' or 'B' followed by a horizontal stroke.