

**AGENDA FOR PUBLIC MEETING
PORT OF SILVERDALE COMMISSION
Thursday March 18, 2021 - 6:00 p.m.
ZOOM Meeting – Link located on Port Website
Meeting ID#366 324 6345 Password: port**

1. CALL TO ORDER

***2. CONSENT AGENDA** (motion necessary)

1. Agenda
2. February 18, 2021 Regular meeting minutes
3. March 5, 2021 Special meeting minutes – meeting with Patano discussing the scope of work
4. Approve Electronic Transfer of Payroll Taxes
5. Approve Expenditures

3. SIGNING DOCUMENTS – need at least two Commissioners signatures on documents – tomorrow?

4. GUESTS THAT REQUESTED TO BE ON THE AGENDA

- *1. Silverdale Rotary Club – Christie Sheffer asking for permission to hold the Duck Races on Port property the Sunday of Whaling Days as in years' past.
- *2. Whaling Days – Gus Hosen was provided a Whaling Days Event Use Agreement – same wording that was in place for 2020, although wasn't used. Does there need to be anything regarding COVID added to the agreement?

5. UNFINISHED BUSINESS

- ALL 1. Waterfront Center Predesign Project/Pump Station #3
- *a. Status of contract with Patano Studio Architecture
 - *b. Interlocal Agreement (ILA) with the County ready for approval
 - *c. Funding – status of discussion with Todd Nicholson, Executive Director at the Port of Friday Harbor and/or others – possible funding through the Kitsap Public Facilities District? 3-year process – next steps?
 - d. Restrictions on the property – Applied Geo Technology report from 1993 was sent to Patano - next steps?
- Best 2. Recreational Conservation Office (RCO) Grants
- *a. The Port tied in the ranking at number 11 – if all goes as planned the Port will receive \$1,000,000 from the Boating Facilities Program (BFP) grant and \$500,000 from the Aquatic Lands Enhancement Account (ALEA) grant. Although, still awaiting the State to adopt the final budget.
 - b. Next steps? Possibility of moving the moorage floats to deeper water? Is it time to contact Art Anderson and begin the permit process?
- Best 3. County's Bayshore/Washington/Byron project
- a. Status of estimate from arborist and agreement with County to plant a new tree.
- Haaland b. Ceccanti paid \$1,400 towards reimbursement to the Port for use of its electrical overages for November – January came to \$1,040 so they have a \$360 credit moving forward.
4. Programs
- a. Sailing – Use Agreement and certificate of insurance was turned in to the Port.
 - b. Rowing – only one chase boat winterized so far - 2nd chase boat is back in the fenced area across from the Port office (Motor up?). CIR is installing a new shed in the boatyard area.
- Reese c. Trailers – Commissioner Reese plans to work on the newly donated trailer once the other chase boat is in the water.
- Reese d. Canoe – was it sold or disposed?
- Scholfield/ Reese e. Numbering equipment – KSF and CIR will be provided with Port stickers to add to equipment in an effort to keep better track of everything. The recent Transfer of Boats and Equipment form had items that had already been transferred to the Port.

**AGENDA FOR PUBLIC MEETING
PORT OF SILVERDALE COMMISSION
Thursday March 18, 2021 - 6:00 p.m.
ZOOM Meeting – Link located on Port Website
Meeting ID#366 324 6345 Password: port**

5. Facilities

- Haaland a. Closure – now in Phase II – once in Phase III will in-person meetings resume?
- Haaland *b. Olympic Outdoor Center (OOC) – email dated March 5, 2021 from John Kuntz explaining they will be removing the shed this month.
- Best/
Knapp *c. Dredge – the Pollutions Control Hearings Board approved the dredging permit. More discussion about mitigation – Next steps? There are many floatation tubs under the pier beneath the water – Lee had provided a video via email.
- Scholfield/
Hunt d. Preventative maintenance/facility cleanup
- Commissioner Hunt had provided pictures and notes of Port properties and facilities that need attention. These were emailed to the Commissioners prior to tonight's meeting – discussion – next steps?
- Is the maximum wattage for the lights in the restroom being used?
- Status of Port shop cleanup.
- Best/ e. Port office
- lease is up – status of renewal?
- Does the meeting room space need to be modified to accommodate more people?
- Disposal of unusable electronics/office equipment to e-cycle. State Auditor was asked and misinformed that the items would be “donated” to Good Will, but in actuality it is Good Will's e-cycle program. Motion to dispose unusable office equipment?

6. Port Properties

- All a. Reduction in Rent – A fifty percent reduction in rent was agreed to for March – tenants were informed that the reduction may be limited to twenty-five percent for April.
- Scholfield/
Knapp *b. 3421 Byron/Bilingue – Lee provided photos of another roof repair – did it fix the leak?
- Scholfield/
Knapp c. 3425 Byron/Kitsap Art – plastic was installed – has it been determined where the leak is coming from?
- Scholfield/
Haaland d. 3215 Lowell Suite 161/191 / Bob Guardino – tenant of suite 161 decided to move to suite 191, but plans to keep the suite number 161 – so suites numbers 161 and 191 are switched. He entered into a new lease dated April 1st, but is already occupying the space. He cleaned the space prior to moving in, replaced the overhead fan and left his space ready to rent.
- Scholfield/
Knapp e. Paving of area between 3255 and 3215 Lowell Street – details of permit requirements

Best 7. Small Claims – status of judgement against Mr. Gotschall for \$2,183.00

Scholfield/ 8. Boats anchored in Dyes Inlet/derelict

- Knapp - The Black sailboat remains in Dyes Inlet
- Derelict WN3254NN was disposed of on March 10th – Ceccanti/TIKAR
- TIKAR removed several items from underneath the water at the moorage facility left from the derelict boat when it sank (large fiberglass wooden section, ladder, several pipes, a tarp, a bucket and a fiberglass tub) – also provided a video of these items via email.

Haaland 9. Breaking Waves – no response to the letter that was sent last month

Haaland *10. Silverdale Chamber Destination Guide article – due March 24th

5. TABLED ITEMS

1. Port Facilities

a. Department of Natural Resources (DNR)

b. Benches

2. Benefits

**AGENDA FOR PUBLIC MEETING
PORT OF SILVERDALE COMMISSION
Thursday March 18, 2021 - 6:00 p.m.
ZOOM Meeting – Link located on Port Website
Meeting ID#366 324 6345 Password: port**

6. NEW BUSINESS

- Best/
Haaland
- *1. 2021 Meeting Schedule – Resolution 2021-02 Establishing the 2021 Regular Meeting Schedule
- FYI 2. Public Disclosure Commission (PDC) due by April 15th
- FYI 3. Commissioner Districts #2 (Hunt) and #3 (Scholfield) on the November ballot. Filing week is May 17th through the 21st

7. SAFETY/SECURITY

1. Safe Security – will there be any changes to the Port Host position this year – scheduled to begin the Friday of Memorial Day weekend, May 28th.

8. PUBLIC INPUT

9. EXECUTIVE SESSION

- 10. ADJOURN** - Regular meeting – Thursday, April 15, 2021 @ 6:00PM