

**AGENDA FOR PUBLIC MEETING
PORT OF SILVERDALE COMMISSION
Thursday May 20, 2021 - 6:00 p.m.
ZOOM Meeting – Link located on Port Website
Meeting ID#366 324 6345 Password: port**

1. CALL TO ORDER

***2. CONSENT AGENDA** (motion necessary)

1. Agenda
2. April 15, 2021 Regular meeting minutes
3. April 26, 2021 Kitsap All Ports meeting minutes
4. Approve Electronic Transfer of Payroll Taxes
5. Approve Expenditures

3. SIGNING DOCUMENTS – need at least two Commissioners signatures on documents – tomorrow?

***4. COMMISSIONER VACANCY** – District 2 – one applicant – Douglas Kitchens

5. EXECUTIVE SESSION – to discuss applicant/personnel matters – is this step necessary since only one applicant?

6. ANNOUNCEMENT OF APPOINTMENT (motion necessary)

***7. ADMINISTRATION OF THE OATH OF OFFICE**

8. UNFINISHED BUSINESS

- ALL 1. Waterfront Center Predesign Project/Pump Station #3
- a. Status – Expanded Concept Design (Phase 1) due June 15, 2021
 - b. Phil and Commissioner Reese have been attending the weekly meetings between Patano, the County and the County’s architect.
 - *c. Leon Environmental – email from Leon Environmental
- Best 2. Grants
- *a. Port will be awarded the Aquatic Lands Enhancement Account (ALEA) grant (\$500,000 with \$571,000 match) for a new gangway leading to a new float for non-motorized watercraft. The Boating Facilities Program (BFP) grant (\$1,000,000 with a \$250,000 match) to develop a design, dredge, extend the far finger pier, install a gangway, and upgrade wiring, power pedestals, and plumbing has not yet been determined – should know next month.
 - *b. Non-motorized float – Art Anderson Associates (AAA) provided a scope-of-work for the non-motorized float design dated May 13, 2021.
 - c. Dredge – SoundAction’s appeal – new trial date known? Has contact with dredging companies been made to get a rough estimate breakdown of the two areas to be dredged?
 - Scholfield d. Status of TIKAR’s bid package for the Boat Ramp Access Repair project.
- Best *3. Moving the moorage facility to deeper water – AAA’s scope-of-work dated May 10, 2021
4. County’s Bayshore/Washington/Byron project
- Scholfield/ a. Pictures of the tree sent to Phil, so that he can reach out to an arborist or should this be
 - Best tabled until the construction is complete in the area.
 - Scholfield b. Status of Ceccanti’s fence - has it been reduced to just three parking stalls? Resealing and striping of the Port’s lots on hold until they are completely out of the area or should the Port request it be completed sooner?
 - c. Byron Street is supposed to be complete by the end of the month
5. Programs
- *a. Sailing – KSF report
 - b. Rowing – only one chase boat winterized
 - Scholfield/ c. Numbering equipment – status
 - Haaland
6. Facilities
- Haaland a. Closure – County remains in Phase 3 – sign posted on fence at landside of the pier “Pier is Closed to Public” - Statewide reopening June 30th – will the non-boating public be allowed on pier and docks at that time?

*Supporting correspondence attached

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8. UNFINISHED BUSINESS continued

6. Facilities continued

- Scholfield/ b. Preventative maintenance/facility cleanup
Reese/ - Shop cleanup status
Knapp - Privacy strips added to the staging lot fence status
- Life jacket loaner station signage status
- *c. Restroom overhaul – Estimate from Sabelhaus to upgrade the flooring in the restrooms. TIKAR verbally estimated \$10,000 to overhaul all four restrooms (stain and reseal floors; paint walls and doors)
- Scholfield/ d. Port office
Best/Haaland - Lease renewal status
- Disposal of unusable electronics/office equipment status

7. Port Properties

- All a. Reduction in Rent – A twenty-five percent reduction in rent was agreed to for May –continue?
- Scholfield/ b. Paint prep of properties status including the repair of the stairs at 3425 Byron
Knapp
- Scholfield c. Painting Port-owned buildings
- Scholfield/ *d. 3425 Byron/Kitsap Art – asking that the building be re-painted grey but most importantly a
Knapp a white border. Should only the borders of these buildings be repainted for now? Leak repair on hold until warmer weather. Sewer clog - fixed
- Scholfield/ *e. 3330 Lowell/Sugar Studios reported a leaky sink – repaired?
Haaland
- Scholfield/ *g. 3255 Lowell/Central Valley Child Care had a COVID19 exposure in their center. Closed
Haaland for fourteen days – reopened on May 3rd. So far so good!
- Scholfield/ h. 3215 Lowell/Brick Building – status of repair of brick on the porch at the waterside of the
Knapp building, plastic pipe on the southwest corner of the building needs repair,
- Scholfield/ i. Paving of area between 3255 and 3215 Lowell Street – pursue having the County remove
Best easement
- Scholfield j. Madrona tree at 9004 Washington – status of removal
- Reese 8. Breaking Waves – patrons continue to park in the Port's parking lot after hours
- Scholfield/ *9. Derelict WN3254NN – awaiting the final bill for the disposal of hazardous waste from TIKAR so
Knapp/Haaland that the reimbursement process can begin – need the vessel disposal weight tickets.
- Scholfield/ *10. Black sailboat is gone
Haaland
- Best/ *11. Redistricting – notified by Kitsap County Auditor that census data to support redistricting will be
Theresa available by August 16, 2021 at which time we should begin the redistricting of boundaries.

9. TABLED ITEMS

1. Port Facilities
a. Department of Natural Resources (DNR)
b. Benches
2. Benefits

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10. NEW BUSINESS

Scholfield/*1. Central Kitsap Fire and Rescue (CKFR) informed that they should not park the CKFR truck and trailer on the curbside of the boat launch parking lot during training sessions. CKFR's attorney Ken Bagwell contacted Phil with discussion of drawing up a Memorandum of Understanding for CKFR's use of the area.

Best/
Haaland
Scholfield/2. Tender out fee – should the Port impose a daytime fee to boaters tying up to the dock
Reese

Best/ *3. Providing draft meeting minutes to the public upon request –

Haaland

Haaland *4. Budget vs. Actual report through April 30, 2021

Haaland 5. Cell phone – Commissioner Scholfield ordered a new cell phone

11. SAFETY/SECURITY

Scholfield/*1. Safe Security – Port Host scheduled to begin Friday May 28th. Was Jason asked to inform guards not to park on the curbside of the boat launch parking lot and also for the Port Host to be more outside of the Safe Security vehicle, especially during the warmer weather days and stock the moorage fee envelopes daily. Fliers/handouts available to give to Port Host to hand out if/when feels necessary.

Haaland

12. PUBLIC INPUT

13. EXECUTIVE SESSION

14. ADJOURN – Regular meeting – Thursday, June 17, 2021 @ 6:00PM – ZOOM link on Port's website