

**AGENDA FOR PUBLIC MEETING
PORT OF SILVERDALE COMMISSION
Thursday July 15, 2021 - 6:00PM
IN-PERSON MEETING – 3550 NW Byron Street, Silverdale
ZOOM Meeting – Link located on Port Website
Meeting ID#366 324 6345 Password: port**

1. CALL TO ORDER

***2. CONSENT AGENDA** (motion necessary)

1. Agenda
2. June 15, 2021 Special meeting minutes
3. June 17, 2021 Regular meeting minutes
4. Approve Electronic Transfer of Payroll Taxes
5. Approve Expenditures

3. GUESTS THAT REQUESTED TO BE ON THE AGENDA

1. Parking in the vehicle/boat trailer lot – local business-owner Mike McCown was asked by a Safe Security guard to move along as he was enjoying his lunch at the boat launch where there were vehicles in the lot.

4. UNFINISHED BUSINESS

- ALL 1. Waterfront Center Predesign Project/Pump Station #3
- *a. Patano provided two additional designs
 - *b. Preliminary topographical survey from AES received
 - *c. Status of boring – two additional borings will be performed
 - *d. Patano's first invoice received (2/12/2021 – 5/31/2021 \$13,234.50)
 - e. Awaiting a contract amendment from Patano extending the Phase 1 deadline and include the borings
- Best 2. Grants/Projects
- *a. Per RCO the Port will be awarded \$1,128,288 through the Aquatic Lands Enhancement Account (ALEA) grant and the Boating Facilities Program (BFP) grant – Agreements for signature should be received anytime from the RCO.
 - b. Status of Art Anderson Associates (AAA) efforts regarding the gangway/non-motorized float
 - c. Status of Art Anderson Associates (AAA) efforts regarding the possible relocation of the floating moorage facility
 - d. Dredge – SoundAction's appeal – on August 6th the new trial date will be set
- Scholfield/
Knapp e. Boat Ramp Access Repair project – TIKAR working on the bid package/general site design to include the slope to ensure proper drainage in that area.
- Scholfield 3. County's Bayshore/Washington/Byron project
- *a. Ceccanti is set to have the Port's parking areas (less the area they continue to use) sealed and restriped beginning July 27th – parking lots will be closed for approximately two days.
4. Programs
- *a. Sailing - monthly report – lock on the locker fixed? KSF looking at long range plans. Will the Port pay for the shift levers?
 - *b. Rowing - monthly report – paid the \$567.56 – the majority of the equipment has been labeled - new storage policy being generated
- Best/
CIR
5. Facilities
- a. Shop cleanup
 - b. Restroom overhaul – is a Request for Proposals (RFP) going to be generated?
 - c. Port office
 - Status of new lease – Simons Family Limited Trust decided to continue to use their lease format
 - Status of getting rid of unusable electronics/office equipment
- All
All
Scholfield/
Best/Haaland

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4. UNFINISHED BUSINESS Continued

5. Facilities continued

- Scholfield d. Staging lot east of the Port office building – status of installation of the privacy fencing. Olympic Photography Group (OPG) has entered into an agreement with the Port allowing them to be park two vehicles in the lot for \$50 a month. Local landscaper, Ken Storm, was asked to begin maintaining the lot and bill the Port.
- Scholfield/
Haaland *e. His Hands was notified again to include maintaining the area on the west side of the Pub costs increased \$27.67 per month.
- Scholfield/
Knapp f. Wash down water spigot has been installed.
- Scholfield/
Knapp g. Gates at entrance to pier has been installed – status of the fence at the top of the gangway
- Scholfield h. Pump out –line repaired and now operable Fridays – Sundays 6:00AM to 8:00PM

6. Port Properties

- Scholfield/
Knapp a. Paint prep of properties status
- Scholfield b. Painting Port-owned buildings – Phil has provided the template for the RFP – when should it be sent out? Will it include all of the properties at once? Will it include the restrooms?
- Scholfield/
Haaland c. 3332 Lowell/Monarch was notified that the entire property needs to be maintained as outlined within the lease.
- Scholfield/
Knapp d. 3425 Byron/Kitsap Art – has the window in the breezeway been repaired along with the paint prep of the property? Has the sink been repaired/replaced?
- Scholfield/
Best e. Paving of area between 3255 and 3215 – status of County vacating that area
- Reese 7. Old Town Parking – Breaking Waves patrons use the Port’s lot after hours – should this be overlooked similar to daytime users as it is promoting economic development.
- Haaland *8. Derelict WN3254NN – the Port received reimbursement from DNR in the amount of \$15,827.46.
- Tabled 9. Redistricting – awaiting census information estimated to be received in mid-August
- Best 10. CKFR – status of agreement for CKFR’s use of the Port facility for training and during emergencies with the paragraph of their responsibility for anything they tow into the Port.
- Scholfield 11. Tender out fee – were other Ports contacted to determine how/if they implement this fee
- Scholfield 12. Octo-cylinders were they placed on Port property?
- Haaland 13. Interlocal Agreements status
- Haaland 14. Hiring additional Port staff – status
- Scholfield 15. Long term health care – will the Port provide long-term health care plans to employees?

5. TABLED ITEMS

1. Port Facilities
 - a. Department of Natural Resources (DNR)
 - b. Benches
2. Benefits

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6. NEW BUSINESS

- Scholfield *1. Sound Publishing – does the Port want to advertise in the Sound Publishing Kitsap County Fair Flyer?
- Haaland *2. Complaint – received a forwarded email from Kitsap1 originally from Teresa and David English regarding their recent stay at the Port.

7. SAFETY/SECURITY

1. Graffiti – an area on the side of the boat launch was tagged.

8. PUBLIC INPUT

9. EXECUTIVE SESSION

- 10. ADJOURN** – Kitsap All Ports meeting – Monday, July 26, 2021 @ 6:30PM – Brownsville (5:00PM potluck barbeque)
Regular meeting – Thursday, August 19, 2021 @ 6:00PM